



**Spinn Entertainment**

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## Reception Format Form

In order to be as flexible as possible, Spinn offers a completely custom reception format that puts you in charge. This form will help us plan the **ORDER OF EVENTS** and special songs for your reception. The following events are in the general preferred order, but can be arranged to your specifications. Please check the events you would like to include and fill in the correct information.

Reception of: (Mr. & Mrs.) \_\_\_\_\_  
 First Names: \_\_\_\_\_ and \_\_\_\_\_  
 Date: \_\_\_\_\_ Times: From \_\_\_\_\_ to \_\_\_\_\_

<b>Event:</b>	<b>Song or Information:</b>
Receiving Line	
Cocktail Hour	
Introduction of Wedding Party Please list in the order to be announced. Include the first and last names of each person in the wedding party:	Song:
Order:	Names:
Example: 1 <sup>st</sup> Flower Girl	Jenny Jones
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Event:	Song or Information:
Dinner Served? _____ Buffet? _____ Fingerfoods? _____	*We normally play a selection of classical and jazz*
Grace / Blessing Given by: _____	
Cutting of the Cake	
Best Man Toast Given by: _____	
Maid / Matron of Honor Toast Given by: _____	
Other Toast Given by: _____	
Bride/Groom 1st Dance Wedding Party to join in? _____	
Separate Wedding Party Dance	
Father/Bride Dance	
Mother/Groom Dance	
Other Special Dances: _____ _____ _____ _____	
Announcement of open dance floor. First open dance song:	
Bouquet Toss	
Garter Removal and Toss	
Dollar Dance _____ _____ _____ _____	
Last Song Request:	
Other Event Requests:	
Other Song Requests:	*Too be played during Open Dance.*